

**MARIN COUNTY SUPERIOR COURT**

3501 Civic Center Drive  
P.O. Box 4988  
San Rafael, CA 94913-4988  
(415) 444-7040



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**SMALL CLAIMS**

The document below is required to file a Small Claims case. Click on the form number to access the online fillable form.

**FORM #     TITLE**

[\*\*SC-100\*\*](#)     Plaintiff's Claim and Order to go to Small Claims Court

[Click here](#) for fees and go to the "Small Claims" section.

Please bring the original documents for filing in Room 113. If mailing your documents, you must include a 9x13 self-addressed stamped envelope with sufficient postage for return of your file-stamped copies. For more information on new case filing [click here](#).

After you have opened the case you are required to have the other party served with your paperwork.

[Click here](#) for step-by-step instructions on how to conclude your case.

If you need additional help, the following referrals may be of assistance:

[Court's Legal Self Help Center](#) (415) 444-7130  
Room C-44 (on the Court Floor)  
*(free to self represented litigants)*

[Legal Aid of Marin](#) (415) 492-0230