

**Appearances for all non-evidentiary hearings can be made via Zoom, unless otherwise ordered. Please find the Zoom information for the courtroom/department you are scheduled to appear in below. If you are unable to join by video you may join by phone by calling (669)254-5252 and using the ID and Passcode provided.**

Departments	Case Type	Bench Officer	QR Code	Connection Information
A	Civil	Judge Freccero		Meeting ID: 160 526 7272 Passcode: 026935 <a href="#">Zoom link Courtroom A</a>
H	Civil	Judge Lichtblau		Meeting ID: 161 548 7764 Passcode: 502070 <a href="#">Zoom link Courtroom H</a>
L	Civil/Small Claims Appeals	Judge Talamantes		Meeting ID: 160 618 2824 Passcode: 433542 <a href="#">Zoom link Courtroom L</a>
C	Juvenile	Judge Chou		Meeting ID: 160 776 8664 Passcode: 408071 <a href="#">Zoom link - Juvenile</a>
C	Probate	Judge Chou		Meeting ID: 161 357 2220 Passcode: 567284 <a href="#">Zoom link Probate/Civil</a>

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Departments	Case Type	Bench Officer	QR Code	Connection Information
B	Family Law	Judge Schurz		Meeting ID: 160 035 1319 Passcode: 294859 <a href="#">Zoom link Courtroom B</a>
E	Family Law	Judge Jordan		Meeting ID: 161 516 2449 Passcode: 073961 <a href="#">Zoom link Courtroom E</a>
G	Family Law	Judge Siroka		Meeting ID: 161 987 9742 Passcode: 090780 <a href="#">Zoom link Courtroom G</a>
O	Dept. of Child Support Services (DCSS)	Commissioner Frankel		Meeting ID: 160 249 6320 Passcode: 918024 <a href="#">Zoom Link Courtroom O</a>
N	Small Claims	Pro Tem as assigned		Meeting ID: 161 228 4254 Passcode: 350588 <a href="#">Zoom link Courtroom N SMALL CLAIMS</a>

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D	Trials, Civil Settlement Conferences	Judge Sweet		Meeting ID: 160 111 4119 Passcode: 636308 <a href="#">Zoom link Courtroom D</a>
Civil settlement conferences	Civil, Unlawful Detainer	Judicial officer as assigned		Meeting ID: 161 109 2225 Passcode: 737358 <a href="#">Civil and Unlawful Detainer Settlement Conferences</a>

## HOW TO PARTICIPATE IN A ZOOM COURT HEARING

### Day of your hearing:

1. Dress in court appropriate clothing.
2. Fifteen minutes before your hearing: Go to a quiet and private place where you have a strong Wi-Fi, internet or cellular connection. Make sure your children are not present. Only witnesses, parties and their attorneys may participate.
3. At least five minutes before your hearing: Click the Zoom meeting link. Enter the meeting number and password. If the link does not work click “Join Meeting” in the Zoom app and type in the meeting number and password from the Zoom appearance information. If you have trouble connecting by video, you may join by telephone by calling the phone number on the Zoom email invitation. If you need help logging into the zoom meeting, please send an email, with your name and case number, to: [videoappearance@marin.courts.ca.gov](mailto:videoappearance@marin.courts.ca.gov).
4. Properly identify yourself on Zoom. Hover your cursor over your name, then click the ellipses and click RENAME. A pop-up box will appear for you to enter your name to be displayed during the court session.
5. Once you are connected, you will be placed in a virtual waiting room. The judge may hear other cases before yours. You may have to wait awhile but stay ready. Mute yourself while you are waiting. If you are calling in on a phone, do not place the court on hold. When the judge tells you it's your turn, unmute yourself and follow the judge's instructions.
6. **During the hearing:**
  - a. Mute yourself when you are not speaking.
  - b. Raise your hand if you need to speak.
  - c. State your name before you speak.
  - d. Speak one at a time.
  - e. Do not interrupt.
  - f. Allow a pause between speakers.

### Phone Controls For Participants

You can use your phone's dial tab that will generate DTMF tones to use commands and enter the following commands:

- Press \*6 to toggle between Mute and Unmute.
- Press \*9 to raise or lower your hand.