



ePortal – Attorney Registration

Step 1 Navigate to ePortal homepage: <https://webportal.marin.courts.ca.gov/publicportal/>

Step 2 On the ePortal Home page, click the **+Register** button

Step 3 **Fill out User Information**

A. Enter your email address

Note: please use the email registered with the **California State Bar Association** website. The email must match the Court's information for case access.

B. Enter Personal Information:

a. First Name, Last Name, Phone.

C. Agree to the Terms of Use.

D. Click Create New Account

Step 4 **Check your email**

An email will be sent to your inbox with a one time login link that expires after 24 hours.

A. Click the one-time login link

B. You will be redirected to ePortal

C. Change your password

a. Must be at least 6 characters

b. Must contain lowercase, uppercase letters

c. Must have at least one number

d. Must have at least one special character (punctuation)

D. Click Save

Step 5 You will see a message that reads “The changes have been saved.”

You have successfully **registered** your ePortal Account.

Need Assistance?

Please review the **ePortal** page on <https://marin.courts.ca.gov/ePortal> for the latest information.