

MARIN COUNTY SUPERIOR COURT

3501 Civic Center Drive
P.O. Box 4988
San Rafael, CA 94913-4988
(415) 444-7040



SMALL CLAIMS

The document below is required to file a Small Claims case. Click on the form number to access the online fillable form.

<u>FORM #</u>	<u>TITLE</u>
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SC-100	Plaintiff's Claim and Order to go to Small Claims Court
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Filing:

Please bring the original documents for filing in Room 113. If mailing your documents, you must include a 9x13 self-addressed stamped envelope with sufficient postage for return of your file-stamped copies. For more information on new case filing [click here](#).

You can also file electronically via [eFiling](#).

[Click here](#) for fees and go to the "Small Claims" section.

[Click here](#) for step-by-step instructions on the Small Claims process.

If you need additional help, please contact the Legal Self Help Center in Room C-44:

- **In person drop-in services:** 8:30 am to 12 noon, Tuesday through Thursday
 - **Please arrive by 10:30 am to ensure time for assistance.**
- **Email services:** 8:30 am to 3:00 pm, Monday through Friday
- **Phone hours:** 8:30 am to 12 noon, Monday through Friday, and 1:00 pm to 3:00 pm Tuesday and Thursday
- **Zoom drop-in clinics:** 8:30 am to 12 noon, Monday and Friday
[Zoom Link](#)
Meeting ID: 160 040 9915
Passcode: 350144

Self-Help Phone and Email Information:

- Phone: [\(415\) 444-7130](tel:(415)444-7130)
- Email: selfhelp@marin.courts.ca.gov